



HILLINGDON  
LONDON



# Social Care, Housing and Public Health Policy Overview Committee

## Councillors on the Committee

Jane Palmer (Chairman)  
Duncan Flynn (Vice-Chairman)  
Judith Cooper  
Alan Deville  
Ian Edwards  
Tony Eginton  
Janet Gardner  
Becky Haggar  
Paula Rodrigues

**Date:** MONDAY 18 MARCH 2019

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 4 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE

**Meeting  
Details:** Members of the Public and  
Media are welcome to attend.

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camera and scan the code below:



**Published:** Thursday 7 March 2019

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Putting our residents first

Lloyd White  
Head of Democratic Services  
London Borough of Hillingdon,  
Phase II, Civic Centre, High Street, Uxbridge, UB8 1UW

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## Terms of Reference

The Following Terms of Reference are common to all Policy Overview Committees (referred to as “The overview role”):

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision-maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. To review or scrutinise decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. To make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council Committee arising from the exercise of the preceding terms of reference.
7. In accordance with the Local Government and Public Involvement in Health Act 2007, to consider ‘Councillor Calls For Action’ (CCfA) submissions.

To perform the overview role outlined above in relation to the following matters:

1. Social care services for children, young persons and children with special needs
2. Oversee the Council’s Corporate Parenting responsibilities
3. Adoption and Fostering
4. Family Services
5. Adult Social Care
6. Older People’s Services
7. Care and support for people with physical disabilities, mental health problems and learning difficulties
8. Asylum Seekers
9. Local Authority Public Health services
10. Encouraging a fit and healthy lifestyle
11. Health Control Unit, Heathrow
12. Encouraging home ownership
13. Social and supported housing provision for local residents
14. Homelessness and housing needs
15. Home energy conservation
16. National Welfare and Benefits changes

# Agenda

- 1 Apologies for Absence and to report the presence of any substitute Members
- 2 Declarations of Interest in matters coming before this meeting
- 3 To receive the minutes of the previous meeting 1 - 4
- 4 To confirm that the items of business marked as Part I will be considered in Public and that the items marked as Part II will be considered in Private
- 5 Committee Review - Universal Credit and Other Welfare Benefit Changes 5 - 8
- 6 Establishment of a Corporate Parenting Panel 9 - 14
- 7 Cabinet Forward Plan 15 - 18
- 8 Work Programme 19 - 22

## Minutes



HILLINGDON  
LONDON

### SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE

7 February 2019

Meeting held at Committee Room 4 - Civic Centre, High Street, Uxbridge

|     |   |
|-----|---|
|     | <p><b>Committee Members Present:</b><br/>Councillors Jane Palmer (Chairman), Duncan Flynn (Vice-Chairman), Alan Deville, Ian Edwards, Tony Eginton, Becky Haggar and Paula Rodrigues</p> <p><b>LBH Officers Present:</b><br/>Anisha Teji – Democratic Services Officer, Dr Steve Hajioff – Director of Public Health and Tom Murphy – Assistant Director of Early Intervention Prevention and SEND</p>  |
| 62. | <p><b>APOLOGIES FOR ABSENCE AND TO REPORT THE PRESENCE OF ANY SUBSTITUTE MEMBERS</b> (<i>Agenda Item 1</i>)</p> <p>Apologies received from Cllr Judith Cooper and Cllr Janet Gardner.</p>   |
| 63. | <p><b>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING</b> (<i>Agenda Item 2</i>)</p> <p>None.</p>  |
| 64. | <p><b>TO RECEIVE THE MINUTES OF THE PREVIOUS MEETING 16 JANUARY 2019</b> (<i>Agenda Item 3</i>)</p> <p><b>RESOLVED:</b> That the minutes from the meeting on 16 January 2019 be confirmed as an accurate record.</p>  |
| 65. | <p><b>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED AS PART I WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED AS PART II WILL BE CONSIDERED IN PRIVATE</b> (<i>Agenda Item 4</i>)</p> <p>It was confirmed that there were no Part II items and that all business would therefore be conducted in public.</p>  |
| 66. | <p><b>COMMITTEE REVIEW - UNIVERSAL CREDIT AND OTHER WELFARE BENEFIT CHANGES</b> (<i>Agenda Item 5</i>)</p> <p>Members received an update report on the review thus far.</p> <p>Following the last meeting, Democratic Services informed the Committee that a witness session had been arranged for Thursday 14 February 2019 with Inderpal Mudhar from the Department of Work and Pensions and Nigel Gee from Mind.</p> <p>At the meeting on 18 March 2019, Members would have an opportunity to discuss review recommendations and, subject to the recommendations agreed by the</p> |

Committee, work would commence on drafting the final report for the review.

**RESOLVED: That the Committee noted the information presented in the update report.**

67. **UPDATE ON REVIEW INTO STROKE PREVENTION** (*Agenda Item 6*)

The Director of Public Health, Dr Steve Hajioff, provided the Committee with an oral update on Stroke Prevention.

The previous Social Services, Housing and Public Health Policy Overview Committee undertook a review on stroke prevention in the Borough. The aim of the review was to examine the work the Council carried out in relation to stroke prevention and to investigate other ways in which the Council could improve stroke prevention and help residents better understand what caused strokes.

The previous Social Services, Housing and Public Health Policy Overview Committee undertook a review on stroke prevention in the Borough. The aim of the review was to examine the work the Council carried out in relation to stroke prevention and to investigate other ways in which the Council could improve stroke prevention and help residents better understand what caused strokes.

Dr Hajioff explained the impacts of a stroke on both patients and services. On average, it cost the NHS £10,000 to provide care for someone who had a stroke, but if that person had to go into a care home, it could cost the Council £100,000 a year for the rest of that person's life. A third of care home admissions are for people who have had strokes. All of this is in addition to the human cost to the person and their family.

There was an emphasis placed on what could be done to raise awareness and try to prevent strokes. The main risk factors for strokes are obesity, high blood pressure and atrial fibrillation. Dr Hajioff informed the Committee that since the review, a number of projects had commenced including an initiative to change the way NHS health checks were undertaken. The results from these were positive as 500 new people with atrial fibrillation had been identified and treated, as appropriate. This is estimated to prevent around 10 stroke deaths, and 20 hospital admissions for stroke. A programme looking into adult weight management had also been introduced with the hope of targeting at least 200 residents a year to manage obesity. Going forward, in addition to looking for obesity and high blood pressure, NHS Health checks locally will also specifically look for atrial fibrillation.

In the Council, mini health checks were offered to staff members during lunch sessions. This proved to be a positive exercise as a number of staff members were detected to have high blood pressure and referrals were made to GPs.

During Member discussions, it was noted that there was ongoing monitoring of people who had had stroke and a variety of services were available to help patients. These services included the Stroke Association which provided advice and rehabilitation to patients. There were also strong engagements with the CCG in relation to early intervention support for people at high risk of strokes. Concerns were raised about some of the challenges men encountered when trying to lose weight, particularly in relation to taking ownership and finding it daunting to see help and support. Dr Hajioff acknowledged that although this may be the case, referrals made by GPs often helped. Previously, trials had been undertaken to use commercial providers to try and encourage weight loss, however the NHS model was better as it was low cost and there was no risk of providers using it as a platform to sell products.

It was reported that communications between the Council and GPs were generally good, however there were challenges in relation to NHS health checks. Although there had been some improvements, GPs were resistant to introduce them for a number of reasons. Members expressed concerns about GPs unwilling to conduct health checks and urged officers to be mindful of this issue and monitor it.

To conclude, Members were pleased with the update and the positive results from the review, which could be seen in the reduction of deaths. Members commended officers for their work.

**RESOLVED:**

- 1) That the update be noted.**
- 2) That the officers be commended for their work and positive results.**

68. **UPDATE ON PREVIOUS REVIEW: THE EFFECTIVENESS OF EARLY HELP TO PROMOTE POSITIVE OUTCOMES FOR CHILDREN** (*Agenda Item 7*)

The Assistant Director of Early Intervention Prevention and SEND, Tom Murphy presented the update report on The Effectiveness Of Early Help To Promote Positive Outcomes For Families in 2015/16. A number of recommendations were made to Cabinet in 2016 and Mr Murphy outlined how these recommendations had been implemented.

Overall, there had been positive progress since the review which could be seen by results of the recent Ofsted inspection in childrens services.

It was highlighted that there had been significant development in partnership working which involved a focus on sharing data and intelligences to support effective collaborative working so that those in need of early help could be identified and supported. This was demonstrated through the Troubled Families initiative and the Axis project. Troubled Families was a multi-agency initiative established to support families experiencing different challenges. Under this scheme 2000 families had been identified as being in need of support and 736 had achieved significant and sustained changes in their circumstances.

The Axis project was also highlighted as being a project which recognised the importance of using and sharing data and intelligence. This project specifically supported children and young people at risk. It was highlighted that out of the 61 young people working with the Axis project, none were referred to the youth offending service and childrens social care.

It was noted that early help was being promoted through the Council's Connect to Support website. It was acknowledged that although it was a difficult task to encompass all information, the service was still in good shape. Further, services and advice was communicated through various different apps developed and social media.

Members considered the report to be comprehensive and were pleased to see the progress made on the recommendations.

During Member discussions, it was noted that internal audit made a number of high risk recommendations in relation to an audit of early year's centres. It was confirmed that there were challenges in relation to business management of centres. Business process needed to be looked into, the issues had not been resolved but were being looked into by staff.

Members questioned why one of the recommendations made during the review had not yet been undertaken. The recommendation is stated below:

*That a review be undertaken of Child and Adolescent Mental Health Services (CAMHS) at the earliest possible opportunity during 2016/17. It is further proposed that this be a joint review to involve the Children, Young People and Learning Policy Overview Committee, the External Services Scrutiny Committee and other bodies, if appropriate.*

Members were informed that although a review had not yet been undertaken, this matter was still on the agenda and would happen at the right time. The situation had improved since the review and regular updates were provided to Committees.

Overall, Members were pleased with the review updates, however requested further information on the types of families being helped. It was acknowledged that this data was not easy to ascertain as there were a breath of services under early services, however further information would be collated and circulated to Members in due course.

**RESOLVED: That officers be thanked for the report and progress in implementing recommendations**

69. **CABINET FORWARD PLAN** (*Agenda Item 8*)

**RESOLVED: That the Cabinet Forward Plan be noted.**

70. **WORK PROGRAMME** (*Agenda Item 9*)

The Chairman informed the Committee that the establishment of the Corporate Parenting Panel would be added as an item to the work programme for the next meeting in March 2019. Members would be presented with a copy of the proposed terms of reference and a report detailing its governance structure.

**RESOLVED:**

- 1) That the establishment of the Corporate Parenting Panel be added as an item to the work programme for the March 2019 meeting**
- 2) That the work programme be noted.**

The meeting, which commenced at 7pm, closed at Time 7.58pm.

These are the minutes of the above meeting. For more information on any of the resolutions please contact Anisha Teji on 01895 277655. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

## COMMITTEE REVIEW - UNIVERSAL CREDIT AND OTHER WELFARE BENEFIT CHANGES

|                           |  |
|---------------------------|--|
| <b>Committee name</b>     | Social Care, Housing and Public Health Policy Overview Committee |
| <b>Officer reporting</b>  | Anisha Teji, Democratic Services Officer                         |
| <b>Papers with report</b> | None   |
| <b>Ward</b>               | All  |

### HEADLINES

The Committee is undertaking a review into Universal Credit and other welfare benefit changes and how the Council can support residents through the transition to, and future successful management of, their Universal Credit (UC) claims.

### RECOMMENDATION

**That the Social Care, Housing and Public Health Policy Overview Committee notes and comments on the information presented in this report.**

### SUPPORTING INFORMATION

The agreed Terms of Reference for the review are set out below:

#### Terms of Reference

1. To understand the impact that the introduction of the full UC service has had in areas where it has been rolled out. To include the cumulative impact of the introduction of UC and other welfare benefit changes.
2. To understand the impact that UC, alongside other welfare benefit changes, is having and is expected to have on local residents in Hillingdon and on the income and costs of the Council, housing associations and other local organisations.
3. To examine how the Council services, housing associations and voluntary groups are supporting residents to transition to UC and manage their claims.
4. To make practical, prudent recommendations to Cabinet (and other bodies if applicable) from the Committee's findings to support residents transitioning to UC and to manage their claims.

## Witness sessions

Throughout the course of its review, the Committee heard from a variety of witnesses.

| Date of witness session                | Witnesses attended   |
|--|--|
| Witness session 1<br>26 September 2018 | <ul style="list-style-type: none"><li>• Debby Weller – Policy and Strategy Manager (Housing)</li><li>• Inderpal Mudhar – Partnership Manager for The Department of Work and Pensions</li></ul>   |
| Witness session 2<br>17 October 2018   | <ul style="list-style-type: none"><li>• Ellen Salkeld – Income Manager at Catalyst</li><li>• Stuart Coleman – Head of Housing Management at The Barnet Group</li></ul>   |
| Witness session 3<br>28 November 2018  | <ul style="list-style-type: none"><li>• Rod Smith – Tenancy Management Team - Service Manager</li><li>• Mark Billings – Homelessness - Housing Manager</li></ul>   |
| Member site visit<br>5 December 2018   | <ul style="list-style-type: none"><li>• Sukh – Customer Lead Manager for Hayes and Uxbridge</li><li>• Inderpal Mudhar – Partnership Manager for The Department of Work and Pensions</li></ul>  |
| Witness session 4<br>16 January 2019   | <ul style="list-style-type: none"><li>• Heather Brown – Director and Barbara Maccauley – Policy Manager from the Citizens Advice Hillingdon</li><li>• Nigel Gee – Senior Mental Health Worker from MIND</li><li>• Giles Stratchan – Uxbridge College Partnership Manager from Uxbridge College</li></ul> |
| Witness session 5<br>14 February 2019  | <ul style="list-style-type: none"><li>• Nigel Gee – Senior Mental Health Worker from MIND</li><li>• Inderpal Mudhar – Partnership Manager for The Department of Work and Pensions</li></ul>  |

## Review update

Following witness session 4 on 16 January 2019, Members raised concerns regarding the information provided. Members sought further clarification on the points raised, particularly in relation to the support offered to claimants claiming Universal Credit who had mental health issues.

On 14 February 2019, some Members and officers with met Nigel Gee (NG) – Senior Mental Health Worker from MIND and Inderpal Mudhar (IM) – Partnership Manager for The

Department of Work and Pensions to discuss the support available for claimants.

The following key points were noted at the meeting:

- It is crucial to ensure that proper and adequate safeguards are in place for people making UC application, particularly when there are mental health issues involved.
- Members were keen on finding ways that help people so they did not get lost in the system. There was a real concern for people who had no mental capacity to make claims and it was important that these people were signposted to the right services and received the correct advice.
- Since the introduction of UC, Mind had seen a significant impact on people with mental health issues. More support was required in making applications, as many people lacked IT skills, had chaotic lifestyles and needed assistance in doing applications online.
- Real life case studies were provided to Members. An example was provided of a claimant with anxiety being referred to the Job Centre Plus (JCP) for their appointment, when they attended there was no record of the appointment, the claimant was then questioned by staff members and this led them to being even more anxious about the whole process. Members were keen on avoiding issues such as this as it could impact different claimants in different ways. It was advised that this type of application should have been triaged with disability advisors first. It was agreed that IM would liaise directly with NG to investigate the issue further.
- IM explained the route way and process for processing claims for people with mental health issues. It was confirmed that all JCP staff members were trained in mental health.
- CAB and Uxbridge College was providing support to claimants through free IT training.
- Members considered some suitable recommendations for the review may be around more collaborative working between different agencies, initiatives to look into ensuring that security staff had relevant training to assist vulnerable claimants when entering JCP buildings, better processing for signposting and referring people, and receiving regular updates from the Council's housing advice service.

At the meeting on 18 March 2019, the Committee will discuss potential recommendations for the review. Based on these recommendations, a draft final report will be prepared by Democratic Services for the meeting in April 2019.

### **Implications on related Council policies**

While much of this topic is set nationally set, for any changes locally, the role of the Policy Overview Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

### **How this report benefits Hillingdon residents**

Policy Overview Committees directly engage residents and external partners in the work they do.

## **Financial Implications**

These are primarily for residents claiming UC, as set out in the background papers.

## **Legal Implications**

The primary legislation relating to Universal Credit is the Welfare Reform Act 2012, with further regulations following thereafter.

## **BACKGROUND PAPERS**

Scoping Report

Previous Committee papers on the review published on the Council's website

## ESTABLISHMENT OF A CORPORATE PARENTING PANEL

|                    |  |
|--------------------|--|
| Committee name     | Social Care, Housing and Public Health |
| Officer reporting  | Anisha Teji - Democratic Services      |
| Papers with report | Appendix A - Draft Terms of Reference  |
| Ward               | N/A                                    |

### HEADLINES

The purpose of this report is to establish a Corporate Parenting Panel to support the Committee in discharging its important corporate parenting responsibilities.

### RECOMMENDATIONS:

#### That the Committee:

- 1. Agree the establishment of a Corporate Parenting Panel and its Terms of Reference and Operation as set out in Appendix A;**
- 2. Appoint Councillors Susan O'Brien, Nick Denys & Tony Eginton to be the voting Elected Members on the Panel on the basis of political balance (2 Con: 1 Lab) and;**
- 3. Upon the recommendation of the Chairman of this Committee, to agree that Councillor Susan O'Brien be the Chairman of the Corporate Parenting Panel with Councillor Nick Denys as the Vice-Chairman.**

### SUPPORTING INFORMATION

As part of a review of overview and scrutiny arrangements, on 10 May 2018 the full Council assigned oversight of the Council's corporate parenting responsibilities to the new Social Care, Housing and Public Health Policy Overview Committee. This provided for greater integration of corporate parenting within the Council's core governance arrangements.

To discharge this responsibility further, full Council also agreed that this Committee could decide whether to establish a Corporate Parenting Panel of 3 Members (any non-Cabinet Member) to support its overview role in relation to children in the Council's care and care leavers.

This Committee, under the Council's Constitution, is required to agree the establishment, membership and operation of any such Panel. The Constitution also makes it clear that any Panel established cannot create any other sub-group or body to carry out its responsibilities.

Technically, panels are not required to operate in the same regulatory way as a formal committee or sub-committee. This can provide greater flexibility in operation, particularly useful as it is proposed that the Panel's membership includes young people in care (and care leavers), along with a number of relevant internal and external representatives.

The Panel will also have a direct-line into the Council's decision-making process. Being part of the Council's established overview and scrutiny arrangements, it may report to and put its findings

to this Committee, which can be then be forwarded to Cabinet for consideration.

Importantly, the Panel gives young people a valued role within Hillingdon's democratic process and enables Councillors to work directly with them and hear their views.

### **Operation**

It is proposed that the Panel meets quarterly and has an active work programme in place with topical items generated by young people themselves, the Council or as referred from this Committee. This Committee will receive the minutes of the Panel as part of its own agenda, which will provide for regular updates on the Panel's work, where the Panel's Chairman and young people may also attend to present any findings.

The Corporate Parenting Manager will be the lead officer and link with the Children in Care Council representatives on the Panel. A Democratic Services Officer will be assigned to provide dedicated support to Panel meetings.

### **Implications on related Council policies**

The Panel will work to the Council's and Cabinet's agreed policies for children and young people, along with strengthening our consultation and engagement with residents. Furthermore, a key role for overview and scrutiny is also to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

### **How this report benefits Hillingdon residents**

The Panel gives young people in Hillingdon a valued role within our democratic process and enables Councillors to work directly with them and hear their views.

### **Financial Implications**

There are no financial implications with the establishment of the Panel, which will be operated and resourced under existing Social Care and Democratic Services budgets.

### **Legal Implications**

There are no legal implications arising from this report.

### **BACKGROUND PAPERS**

NIL

# Appendix A - Draft Terms of Reference and Operation of the Corporate Parenting Panel - London Borough of Hillingdon

## 1. Title, Purpose and Membership

This Panel shall be called the “Corporate Parenting Panel”.

It’s purpose shall be to support the Committee in championing corporate parenting across the Council, directly engaging children in the Council’s care and care leavers in the democratic and decision-making process, working with them and partners to monitor relevant service and improve outcomes and life chances.

Membership will comprise of:

### Voting Members

- a) 3 Elected Members, who be appointed by the Social Care, Housing and Public Health Policy Overview Committee based upon political balance, one of whom to be appointed as Chairman. A Vice-Chairman may also be appointed. Elected Members do not need to Members of the parent Committee but cannot be Cabinet Members.

### Non-voting Members

- b) Up to 5 Children in Care Council Members (one of whom the Chairman or Vice-Chairman may ask to assist them informally in chairing a specific meeting).\*
- c) Corporate Parenting Manager
- d) The Virtual School Head Teacher
- e) The Local Authority’s designated LAC Nurse or Doctor
- f) 1 x Foster Carer representative

### Advisors

Relevant Council officers, e.g. from Social Care, Early Intervention and Prevention, Housing Service, along with external representatives, e.g. Department for Work and Pensions, may attend relevant Panel meetings as advisors. Council officers should attend the Panel to present any reports to the Panel regarding their service area.

*\*This gives Children in Care Council representatives, in an informal capacity, a unique opportunity to get experience of assisting the Chairman or Vice-Chairman in the running of the meeting.*

## 2. Meetings and Operation

- a) The Panel will meet quarterly and in private\*
- b) The Panel will have in place a work programme for its activity.
- c) The Chairman of the Panel, in conjunction with other members, shall agree the dates of the Panel for the ensuing year, where possible.
- c) The Chairman of the Social Care, Housing and Public Health Policy Overview Committee should authorise any additional meetings that may be required or requested by the Chairman of the Panel.

- d) The Panel will allow themes and agenda topics to be brought to them from the Children in Care Council (CiCC), with themes identified at each meeting.
- e) The Chairman of the Panel will agree agenda items in advance of the meeting.
- f) The Panel cannot establish any other sub-groups or bodies to carry out its responsibilities.

*\*Unlike the parent Policy Overview Committee, the Panel is not required to operate under statutory procedures outlined in the Local Government Act 1972 and access to information rules do not apply. This allows the Panel to be conducted in a flexible way to suit the requirements of the Members and young people participating in it.*

### 3. Terms of Reference

- a) To champion the seven corporate parenting principles introduced by the Children and Social Work Act 2017.
- b) To support the work of the Social Care, Housing and Public Health Policy Overview Committee overseeing the Council's corporate parenting responsibilities by providing a strategic overview and monitoring of the statutory services for Looked After Children (LAC) and care leavers across the Borough, reporting back to the Committee on any findings, as appropriate.
- c) To actively engage young people who are looked after by the Council, along with care leavers, in order to ensure they have an opportunity to influence the development of services, participate in the decision-making and democratic process.
- d) To receive annual reports of the work of the Independent Reviewing Officers, LAC Health Team, Virtual School and Fostering and Adoption Service.
- e) To consider the impact on outcomes for children on other relevant activities linked to LAC and care leavers lived experiences, e.g. emotional wellbeing.
- f) To undertake any associated activity, review or task as requested by the Social Care, Housing and Public Health Policy Overview Committee, reporting back to the Committee if directed.
- g) That through the Chairman of the Panel, to advise the Social Care, Housing and Health Policy Overview Committee and Cabinet Member for Education & Children's Services on matters relating to corporate parenting.
- h) To present the minutes of the Panel to a subsequent meeting of the Social Care, Housing and Health Policy Overview Committee, where the Chairman of the Panel, along with any Children in Care Council Members, may attend to update the Committee on the Panel's work.

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**Extract from the Council's Constitution on the establishment of a Panel [approved 10 May 2018]:** 'The Social Care, Housing & Public Health Policy Overview Committee may establish a Panel to support strong oversight of the Council's corporate parenting responsibilities. The Committee may appoint 3 Members to this Panel based on political balance. Membership may include non-Cabinet Members not on the Committee. The Committee may also appoint relevant

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Classification: Public

Social Care, Housing and Public Health Policy Overview Committee – 18 March 2019

Council officers and other external stakeholders to the Panel and agree its chairmanship and operation. In agreeing its operation, the Committee will provide for the Panel not to be able to establish any other sub-group or body to carry out its responsibilities.'

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## SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE - FORWARD PLAN

|                           |  |
|---------------------------|--|
| <b>Committee name</b>     | Social Care, Housing and Public Health Policy Overview Committee |
| <b>Officer reporting</b>  | Anisha Teji, Chief Executive's Office                            |
| <b>Papers with report</b> | Appendix A – Forward Plan  |
| <b>Ward</b>               | All  |

### HEADLINES

The Committee is required by its Terms of Reference to consider the Forward Plan and comment as appropriate to the decision-maker on key decisions which relate to services within its remit (before they are taken by the Cabinet or by the Cabinet Member).

### RECOMMENDATION

**That the Social Care, Housing and Public Health Policy Overview Committee notes and comments on items going to Cabinet.**

### SUPPORTING INFORMATION

The latest published Forward Plan is attached.

### Implications on related Council policies

A role of the Policy Overview Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

### How this report benefits Hillingdon residents

Policy Overview Committees directly engage residents and external partners in the work they do.

### Financial Implications

None at this stage.

### Legal Implications

None at this stage.

### BACKGROUND PAPERS

NIL.

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## Upcoming Decisions

Ref

Further details

Ward(s)

| Final decision by Full Council | Cabinet Member(s) Responsible | Officer Contact for further information | Consultation on the decision | NEW ITEM | Public or Private (with reason) |
|--------------------------------|-------------------------------|---|------------------------------|----------|---------------------------------|
|--------------------------------|-------------------------------|---|------------------------------|----------|---------------------------------|

SI = Standard Item each month

Council Departments: RS = Residents Services SC = Social Care CEO = Chief Executive's Office FD= Finance

### Cabinet meeting - 14 March 2019

|     |   |   |     |  |  |  |  |     |             |
|-----|---|---|-----|--|--|--|--|-----|-------------|
| 311 | <b>Social Care Case Management System</b>   | Cabinet will consider the procurement of the Council's Social Care Case Management ICT System. This is a key tool used within the Social Care directorate to record the interaction of social workers with most vulnerable residents in the Borough and underpins social work and safeguarding practices. | N/A |  | Cllr Philip Corthorne / Cllr David Simmonds CBE / Cllr Jonathan Bianco | SC / FD - Tony Zaman / Jo Allen        |  | NEW | Private (3) |
| 301 | <b>Tender for the Provision of Integrated Therapies for Children and Young People</b> | To seek Cabinet approval to accept a tender to provide Integrated Therapies for Children and Young People, which includes speech and language therapy services for children with special educational needs.   | All |  | Cllr David Simmonds CBE  | SC / FD - Thomas Murphy / Gary Collier |  |     | Private (3) |

### Cabinet Member Decisions expected - March 2019

|     |  |   |     |  |  |                   |     |  |        |
|-----|--|---|-----|--|--|-------------------|-----|--|--------|
| 304 | <b>Home to School Transport Policy</b> | The Leader and Cabinet Member will consider approval of an updated Home to School Transport Policy. | All |  | Cllr Ray Puddifoot MBE / Cllr David Simmonds CBE | SC- Nina Durnford | TBC |  | Public |
|-----|--|---|-----|--|--|-------------------|-----|--|--------|

### Cabinet meeting - 23 May 2019

|     |  |  |     |  |  |                    |                                   |     |        |
|-----|--|--|-----|--|--|--------------------|-----------------------------------|-----|--------|
| 313 | <b>Carers Strategy 2018-21: Update</b> | Cabinet will receive a progress report on the Carers Strategy and Delivery Plan for 2018-21. | All |  | Cllr Philip Corthorne                          | SC - Nina Durnford |                                   | NEW | Public |
| 314 | <b>Older People's Plan update</b>      | Cabinet will receive its twice yearly progress update on the Older People's Plan.            | All |  | Cllr Ray Puddifoot MBE / Cllr Philip Corthorne | RS - Kevin Byrne   | Older People, Leader's Initiative | NEW | Public |

### Cabinet meeting - 20 June 2019

|     |                               |  |     |  |   |                    |  |     |        |
|-----|-------------------------------|--|-----|--|---|--------------------|--|-----|--------|
| 316 | <b>Budget 2018/19 Outturn</b> | Cabinet will review the Council's budget outturn position for the previous financial year. | All |  | Cllr Ray Puddifoot MBE / Cllr Jonathan Bianco | FD - Paul Whaymand |  | NEW | Public |
|-----|-------------------------------|--|-----|--|---|--------------------|--|-----|--------|

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## SOCIAL CARE, HOUSING AND PUBLIC HEALTH POLICY OVERVIEW COMMITTEE - WORK PROGRAMME

|                           |  |
|---------------------------|--|
| <b>Committee name</b>     | Social Care, Housing and Public Health Policy Overview Committee |
| <b>Officer reporting</b>  | Anisha Teji, Chief Executive's Office                            |
| <b>Papers with report</b> | Appendix A – Work Programme                                      |
| <b>Ward</b>               | All  |

### HEADLINES

To enable the Committee to track the progress of its work in 2018/2019 and forward plan its work for the current municipal year.

### RECOMMENDATION

**That the Social Care, Housing and Public Health Policy Overview Committee considers the report and agrees any amendments.**

### SUPPORTING INFORMATION

- The Committee's meetings tend to start at 7pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. The meeting dates for this municipal year are as follows:

| Meetings                | Room |
|-------------------------|------|
| 13 June 2018, 7pm       | CR 5 |
| 30 July 2018, 7pm       | CR 4 |
| 26 September 2018, 7pm  | CR 4 |
| 17 October 2018, 7pm    | CR 4 |
| 28 November 2018, 7pm   | CR 4 |
| 16 January 2019, 7.45pm | CR 4 |
| 7 February 2019, 7pm    | CR 4 |
| 18 March 2019, 7pm      | CR 4 |
| 11 April 2019, 7pm      | CR 4 |
| 12 June 2019, 7pm       | CR 5 |
| 31 July 2019, 7pm       | CR 6 |
| 25 September 2019, 7pm  | CR 6 |
| 23 October 2019, 7pm    | CR 6 |
| 27 November 2019, 7pm   | CR 6 |
| 15 January 2020, 7pm    | CR 6 |

### **Implications on related Council policies**

A role of the Policy Overview Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

### **How this report benefits Hillingdon residents**

Policy Overview Committees directly engage residents and external partners in the work they do.

### **Financial Implications**

None at this stage.

### **Legal Implications**

None at this stage.

### **BACKGROUND PAPERS**

NIL.

# Multi year work programme

| Social Care, Housing & Public Health                                       |             | 2018           |                   |                   |                   |                   | 2019            |              |              |             |              |              |           |
|--|-------------|----------------|-------------------|-------------------|-------------------|-------------------|-----------------|--------------|--------------|-------------|--------------|--------------|-----------|
| Meeting Month  | June        | July           | September         | October           | November          | January           | February        | March        | April        | June        | July         | September    | October   |
| Date   | 13          | 30             | 26                | 17                | 28                | 16                | 7               | 18           | 11           | 12          | 31           | 25           | 23        |
| <b>REVIEW A: Universal Credit and other welfare benefit changes</b>        |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Topic selection / scoping stage  | Agree topic | Scoping report |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Witness / evidence / consultation stage                                    |             |                | Witness Session 1 | Witness Session 2 | Witness Session 3 | Witness Session 4 |                 |              |              |             |              |              |           |
| Findings, conclusions and recommendations                                  |             |                |                   |                   |                   |                   | Review update   |              |              |             |              |              |           |
| Final review report agreement  |             |                |                   |                   |                   |                   |                 | Findings     |              |             |              |              |           |
| Target Cabinet reporting   |             |                |                   |                   |                   |                   |                 |              | Final Report | CABINET     |              |              |           |
| Post review monitoring   |             |                |                   |                   |                   |                   |                 |              |              |             |              |              | TBC       |
| <b>Title of Review B</b>   |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Topic selection / scoping stage  |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Witness / evidence / consultation stage                                    |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Findings, conclusions and recommendations                                  |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Final review report agreement  |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Target Cabinet reporting   |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Post review monitoring   |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| <b>Regular business items</b>  |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Mid year Budget Update   |             | X              |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Annual complaints & service update report                                  |             |                |                   | X                 |                   |                   |                 |              |              |             | X            |              |           |
| Looked After Children Performance Data                                     |             | X              |                   |                   |                   |                   |                 |              |              |             | X            |              |           |
| Annual LCSB (Children's Safeguarding Board report)                         |             |                | X                 |                   |                   |                   |                 |              |              |             | X            |              |           |
| Annual SAPB (Adults Safeguarding Board report)                             |             |                | X                 |                   |                   |                   |                 |              |              |             | X            |              |           |
| Quality and Capacity of the Community Mental Health Services in Hillingdon |             |                |                   | X                 |                   |                   |                 |              |              |             |              |              | X         |
| Child & Adolescent Mental Health Services update                           |             |                |                   | X                 |                   |                   |                 |              |              |             |              |              | X         |
| Cabinet's budget proposals for next financial year                         |             |                |                   |                   |                   | X                 |                 |              |              |             |              |              |           |
| Cabinet Forward Plan monitoring  | X           | X              | X                 | X                 | X                 | X                 | X               | X            | X            | X           | X            | X            | X         |
| Work Programme   | X           | X              | X                 | X                 | X                 | X                 | X               | X            | X            | X           | X            | X            | X         |
| <b>One-off business items</b>  |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Introductory report on overview and scrutiny                               | X           |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Presentation on the Council's corporate parenting role                     | X           |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Information report on current housing policy                               | X           |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Child Sexual Exploitation - update report                                  |             | X              |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Housing assessments  |             |                |                   |                   | X                 |                   |                 |              |              |             |              |              |           |
| Better Care Fund Plan  |             |                |                   |                   | X                 |                   |                 |              |              |             |              |              |           |
| Update on Telecare Line  |             |                |                   | X                 |                   |                   |                 |              |              |             |              |              |           |
| Update on the Carers Contract Report                                       |             |                |                   |                   |                   |                   |                 |              | X            |             |              |              |           |
| A presentation from the Children in Care Council                           |             |                |                   |                   |                   | X                 |                 |              |              |             |              |              |           |
| <b>Past review monitoring</b>  |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Early Intervention Service   |             |                |                   |                   |                   |                   | X               |              |              |             |              |              |           |
| Hospital Discharges  |             |                |                   |                   |                   | X                 |                 |              |              |             |              |              |           |
| Stroke Prevention  |             |                |                   |                   |                   |                   | X               |              |              |             |              |              |           |
| Loneliness and Social Isolation  |             |                |                   |                   |                   |                   |                 |              |              | X           |              |              |           |
| <b>Internal use only</b>   |             |                |                   |                   |                   |                   |                 |              |              |             |              |              |           |
| Report deadline  | 4 June 2018 | 19 July 2018   | 14 September 2018 | 8 October 2018    | 19 November 2018  | 7 January 2019    | 29 January 2019 | 7 March 2019 | 2 April 2019 | 30 May 2019 | 18 July 2019 | 12 Sept 2019 | 10 Oct 19 |
| Agenda published   | 5 June 2018 | 20 July 2018   | 17 September 2018 | 9 October 2018    | 20 November 2018  | 8 January 2019    | 30 January 2019 | 8 March 2019 | 3 April 2019 | 4 June 2019 | 23 July 2019 | 17 Sept 2019 | 15 Oct 19 |

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